



AL HAMRA

LEASE CHECKLIST

In order to lease an apartment or a villa from Al Hamra, you will be required to submit the following documents: -

- Reservation Form filled and signed by the agent and tenant.
- Client Application Form filled and signed by the tenant.
- ID copy of tenant (Passport copy, Emirates ID).
- Receipts for all payments made by tenant (Online Transfers / Cash / Cheque/ 5% Municipality Registration Fee).
- Cheque copies with receipts (if applicable) including Security Deposit.
- For a company:
 - » Trade license of Company
 - » Passport of the company owner and tenant
 - » Residency visa of the tenant
- If tenant has submitted company cheques, then the ID of authorized signatory
- Discount approval email, if discount provided on the approved Lease Price.
- AHRED Contract signed off by the client.
- Municipality contract signed off by client
- On receipt of a copy of signed Municipality contract, tenant to approach FEWA office and three60 for connection to utilities
- Approach three60 for access and barrier cards to the community
- Apply for connection to phone/ Internet and TV channels at Etisalat